# Application Form

Please complete the form and electronically return to [hello@puddlelane.org](mailto:hello@puddlelane.org). Alternatively, post to the following address –

Puddle Lane,

Hillington Park,

Montrose Avenue,

Glasgow

G52 4JR

## **Government Funding for Early Learning and Childcare**

Puddle Lane is an approved provider as part of Renfrewshire Councils Flexible Framework for Early Learning and Childcare placements for children aged 3-5 years as well as availability for eligible 2-year-old.

Visit Renfreshire.gov.uk for more information about funded childcare: [*https://www.renfrewshire.gov.uk/article/11141/Who-can-get-free-nursery-places-or-childcare*](https://www.renfrewshire.gov.uk/article/11141/Who-can-get-free-nursery-places-or-childcare)

### **Free Meal Entitlement**

We are committed to promoting Healthy Food choices for our children who benefit from freshly prepared lunches daily. We provide free meal entitlement for all funded childcare placements within the centre.

## **Minimum Hours**

Please note, we ask that children attend Puddle Lane Nursery for, at least, two full days or four sessions per week. Positively, this will enable children to experience a steady routine and form friendships with our team of staff and other children.

## **Public Holidays & In-Service Day**

The Centre is closed for 9 days for Public/Bank Holidays and In-Service Days per year

# Personal Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of Application |  | | | | |
| Full Name of Child: |  | | | | |
| Date of Birth: |  | Male |  | Female |  |
| Due Date  (expectant Mothers) |  | | | | |
| Address |  | | | | |
| Post Code: |  | | | | |
| Contact Telephone Numbers: |  | | | | |

# Days & Hours of Attendance

Please state your preferred days & times in the table below:

\* Morning/afternoon session 7.30 am-12.30 pm/12.30 pm-5.30 pm all year round.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | | Tuesday | | Wednesday | | Thursday | | Friday | |
| Start | End | Start | End | Start | End | Start | End | Start | End |
| AM (Hrs) |  |  |  |  |  |  |  |  |  |  |
| PM (Hrs) |  |  |  |  |  |  |  |  |  |  |
| Full Day (Hrs) |  |  |  |  |  |  |  |  |  |  |

# Family Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Parent/Guardian |  | Parent/Guardian |  |
| Address |  | Address |  |
| Times of Work |  | Times of Work |  |
| Daytime tel. |  | Daytime tel. |  |
| Mobile tel. |  | Mobile tel. |  |
| E-mail |  | E-mail |  |

# Names and ages of other children in family (please list)

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Age |  |
| Name |  | Age |  |
| Name |  | Age |  |

# Please state professional agencies involved with your family.

|  |  |  |  |
| --- | --- | --- | --- |
| **Doctors Details** |  | **Health Visitor** |  |
| Practice/Surgery: |  | Practice/Surgery: |  |
| Address: |  | Address: |  |
| Telephone No. |  | Telephone No. |  |

# Additional information in support of the application

|  |
| --- |
|  |

*Visit our privacy policy online for further information on how we will process personal data:* [*https://puddlelane.org/puddle-lane-privacy-policy/*](https://puddlelane.org/puddle-lane-privacy-policy/)

**Signature of Parent/Guardian:**

**Date:**

# Additional Information

## **Placement Details**

We will do our best to accommodate individual placement requests. Where the preferred option is not available at this time, we will work alongside families to pursue alternate options. If this is not possible, we will add your application to a waiting list.

## **Discount Opportunities**

Please note if you are a staff member of Kibble or a St Mirren FC Season Ticket Holder.